



Minutes of the Meeting:

Date and time of the meeting:	29-7-22			
Called By	Ms Sunita Sinha			
Attendees	Neha Ma’am, Ms Madhavi Nagiskar, Ms Gaytri Deshmukh ,			
Absent	Ms Sanober Shaikh , Ms Razia Shaikh			
Noted By	Ms Deanna Vincent			
Agenda	Discussion	Decision Taken	Action By	Deadline
Term 1 PD Sessions	>During Term 1 2 PD sessions will be conducted dt. 13 August and 5 Nov. >Topics Proposed are as follows: ● Power of word part 2 ● Emotional Intelligence ● Mindfulness ● Public Speaking ● It Integration	>Schedule time for each session would be 1 and 1/2 hour Proposed time 9:00am-10:30am >Venue MPH , Art room >Public Speaking Session to be conducted by Sunita Ma’am for all Teachers.	PD Team > Sunita Ma’am	

	> Ice Breaker Activity to be conducted by (Co -Curricular Teachers) According to the activity Staff Requests for workshop: > Report Writing workshop (Neha Ma'am)	> Session to be divided into 4 parts part1: Ice Breaker (Art/Music/Dance) part2:Workshop Topic part3: Session ends with 5 min meditation		